

Interested Parties should contact:  
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## **Executive Search Consultants**

[www.geneousbiomedical.com](http://www.geneousbiomedical.com)

Geneous Advisors, Inc provides executive recruitment and advisory services to companies in the life science and healthcare industries. We work with some of the most influential researchers, clinicians and industry executives in the Biotechnology / Drug Discovery / Personalized Medicine / Diagnostics and Medical Devices industries.

As a growth partner to these industries, we connect people with career opportunities and growing companies with key expertise.

As a result of our continued growth, we are opening a new location in Medfield, MA to complement our presence in Cambridge.

We are currently looking to meet with individuals interested in a career in the executive search industry. Prior experience is not required but a background science / healthcare is preferred.

We are looking for individuals that are self motivated, have exceptional communication and presentation skills that can help us expand our growing client base in New England and across the US.

### **Primary responsibilities fall into the following categories:**

- Develop and maintain relationships with growing companies in the LS and HC communities.
- Work collaboratively with our team to provide high level recruitment services to our clients.
- Be proactive in identifying executive-level candidates by utilizing multiple strategies (cold calling, online databases, social media, etc.).
- Think long-term and continually grow a pipeline of qualified candidates. Share great candidates with other team members or continue to stay in touch regarding future opportunities with our growing and expanding business.
- Engage in the full lifecycle of recruiting (including the scheduling and logistics), ensuring both your candidate and your clients are satisfied customers.

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**To be successful in this role, our ideal candidates will have the following attributes:**

- Minimum Bachelor's degree from four-year college or university; and sales / business development / marketing or research related experience in the LS and HC industries
- Strong communication skills and proven ability to effectively interact and respond to executive levels in an organization
- Ability to build and maintain relationships at the executive level, as well as with potential future leaders
- Exceptional negotiation skills to navigate concerns and competing priorities
- Capacity to manage and prioritize projects with superior attention to detail while effectively adapting to changing priorities
- Confidentiality and professionalism
- Excellent written and oral communication skills
- Ability to be flexible and innovative in a fast paced, growth-oriented and time-critical environment